



Prof. Fayaz Ahmad
HOD

Department of Environmental Science

University of Kashmir

Hazratbal Srinagar -190006

NO. DGRC/Env/KU/22
Dated:07/10/22

Minutes of Meeting of Department Grievance Redressal Committee (DGRC) –Academic Matters meeting held on 07/10/22 under the chair of Prof. Fayaz Ahmad

Agenda: **Grievance of students regarding academic matters**

The meeting opened with the remarks of the Chair who emphasized on the importance of timely meeting with the students for receiving the feedback on the functioning of the department and grievances if any from the students. Students were asked to put a fair, genuine and honest account of grievances before the committee for its Redressal. After interaction and listening to the students of I, III and IV semester patiently, grievances and issues that were raised include:

S.No	Grievance/observations	Action Taken
1	Discussion/interaction need to be encouraged and welcomed in the class room/lab/field	It is resolved to impress upon the faculty to kindly create a more conducive and favorable atmosphere in class/field/lab for better and effective learning. Dissenting voices and opinion in the academics between teacher and students should be respected and facilitated with due respect to academic nuances. Concerned semester incharges are hereby requested to monitor the feedback on this issue and accordingly report to the Head of Department/Incharge academics whenever and wherever required.

2	Awareness cum brainstorming session on rules and regulations governing the PG course in the initial stage of first semester be conducted	Although teachers and the HoD are giving such instructions in the first semester interaction meeting related to syllabus, choice of credits, examination systems, ecological tours etc. but there is a need to make it more formal and systematic to have a at least half day brain storming/awareness session.
3	Inspirational lectures of towering personalities from outside department/institution/country be organized	This is a regular practice of the department which was halted because of COVID pandemic. It is hereby resolved to have a series of lectures in this academic session under DIQA both offline and online in this regard for the benefit of the student community. Dr. Sami Ullah Bhat in the capacity of Nodal Officer DIQA is entrusted to organize the lecture series.
4	Make availability of basic instruments in the PG labs like weighing balance etc.to reduce the dependence on research labs. Time consumption in requisition during the practicals be addressed.	<p>It is resolved that Dr. Mohd Muslim alongwith concerned semester incharges will make sure that basic lab. facility are put in place including the issuance of weighing balance. The concerned lab. incharges are impressed to make sure the hygiene and cleanliness, maintenance, readiness of operation of equipment in the PG labs. Further, resolved that all teachers necessarily should plan their practical in advance with regard to preparation and availability of items required. Last minute requisitions be avoided to save the time for the practical. Further, impressed all research labs. need to render a cooperation for conduct of practical whenever and wherever required.</p> <p>The same issue was raised in the last minutes in 2019 and action taken in this regard is reproduced here for a reference.</p> <p><u>Resolved that there is no shortage of Chemicals/consumables but it is an issue of management. All teachers therefore must work in</u></p>

		<p><u>advance before going for the practical demonstration in lab and ensure the availability of all the material required for the practical. It will be the responsibility of a concerned teacher/s to communicate well in advance for preparation of practicals to the concerned Lab. Incharges namely Dr. Shazia Bashir (PG III and IV Semester) and Mr. Hashim Jalil Chisti (PG I and II semester).Teachers should avoid making requisitions during the time of practical and instead should use the services of lab. attendant if required at the time of practical to save the time of students. Dr. Mohammad Muslim is designated as Incharge of PG Labs and order in this case will be issued immediately.</u></p>
5.	Upgradation of computer lab. One more system in computer lab.	<p>It was discussed that there is a very little usage of computer lab on part of the students and it is impressed on the students especially those which are without their personal laptops to make use of the computers which are already available. Workstations for Remote sensing/GIS are already put in place for usage. Dr. Mohd Muslim is further requested to start the process of purchase one more system for computer lab in this financial year to enrich the computer lab subjected to availability of funds.</p>
6	News paper availability in library	<p>The students were informed that department used to have the newspapers but there was no enthusiasm on part of the students to spare some minutes on newspaper reading as most of the students read it online and the Departmental Committee decided to discontinue it. Therefore this suggestion was not agreed .</p>

7	Class room AC	Resolved that Department will reflect it in the budget and pursue it for having a smart class room with AC facility. It needs a financial involvement and will take some time but the department will pursue it as a top priority.
8	Projector not working in final class room	Resolved that Mr. Hashim Jalil will make sure the projector works without any hindrance in the future.
9	Drinking water filtration stopped Hot water drinking water facility	There was a temporary disruption in drinking water facility but that will be restored within days. The department will the possibility of purchasing the filtration facility having hot water in the future.
10	Class room cleaning and washroom cleaning. Hygiene, Boys washroom	The matter has been seriously viewed and accordingly Section officer of the department has been asked to monitor the cleanliness and hygiene in the department. The concerned sweeper has been asked about this issue with instructions not to repeat the same in the future.
11	Blended mode of ppt and blackboard use by the teachers	The matter was discussed at length and it was observed that ppt mode of teaching-learning have an added advantage over black board use but some lectures wherever possible and applicable can be delivered using the board which also remains effective and interesting

The meeting ended with an assurance from the Chair that the Department will take all necessary steps to its best possible way for addressing the concerns and genuine grievances of the students.

1. Prof. Fayaz Ahmad

Chairman

2. Dr. Sami Ullah Bhat

Member